

St. Mary's Catholic Primary School

Timetable – School Admission Appeals

Reception class admissions 2025/26

Applications for children due to start Reception Year in September 2025 are required to be received by 15 January 2025. If you applied for a school place for your child by this deadline a notification of a place will be sent to you on 19 April 2025.

If you do not receive an offer of a place for your child from a school of your choice you have the right to appeal. If you wish to appeal, can you please contact the School Office for an appeals application form as soon as possible after receipt of your offer letter. The deadline to return the appeal application is 20 May 2025.

Details of the appeals timetable are provided in the table below.

Offer letters sent out:	19 April 2025
Deadline for appeals:	20 May 2025
On time appeals will be heard by:	8 July 2025
Appeals received after the deadline will be heard by:	8 July 2025, where possible or 30 school days from the date the appeal is received*
Written notice of individual appeal dates will be provided to parents:	10 School days prior to the hearing date
Submission of additional evidence from parents is required by:	12.00 noon, seven working days prior to the date of the appeal hearing.**
The Admissions Authority is required to submit its case by:	12.00 noon, seven working days prior to the date of the appeal hearing

* appeals received after the 20 May 2025 potentially may not be heard until the autumn term as appeals do not take place during school holidays.

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** additional evidence may be accepted by the Panel after this time.

In-year admissions

Appeals resulting from In-Year admission applications will be heard within 30 school days of the appeal being lodged