



St Mary's Catholic Primary School

Canterbury Road, Kilburn, LONDON NW6 5ST

T: 020 7624 1830

Headteacher : Mrs B Pratley

October 2024

Dear Parents/Guardians,

RECEPTION – September 2025

Children born between 1st September 2020 and 31st August 2021 are due to start Reception Class in September 2025. Brent Council is coordinating admissions for Reception school places which means that parents/guardians who live in Brent need to apply to Brent Council regardless of whether the school is located in Brent or another borough. The easiest and most convenient way for parents to apply is online at www.eadmissions.org.uk and the closing date for online applications is **15th January 2025**. If you are unable to apply online you can submit a paper application by contacting the Children's Team at Brent School Admissions by e-mail at school.admissions@brent.gov.uk or by telephone on 020 8937 3110. Further details can be found on the enclosed leaflet 'Apply on time for school' or on their website www.brent.gov.uk/admissions

If you wish to apply for a Reception place for your child at **St Mary's Catholic Primary School** you must also obtain an application pack from the school or download the forms from the website. This pack includes:

- Admission Arrangements for 2023-24;
- St Mary's Supplementary Information Form (SIF);

These completed forms along with a copy of the **child's birth and baptismal certificate** and a **Certificate of Catholic Practice Form** (Catholic pupils only – signed by the Parish Priest) must be returned to St Mary's School by **Friday 15th January 2025**.

You will be notified of the outcome of your application on 16th April, 2025.

Yours sincerely,

Mrs B Pratley
Headteacher

Please note that St Mary's School DfE Code is 3043602
You will need this for your online application form



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How we use your information:

You are providing your information to St Mary's Catholic Primary School NW6 5ST, Our Data Protection Officer is: Rajesh Seedher: 020 8937 2018, school.dpo@brent.gov.uk

Your information is collected for the purpose of data collection, as required to fulfil the school's statutory duties under GDPR May 2018. Further information can be found at www.marycps.brent.sch.uk